

TRAVEL REQUEST

1. Do not make travel plans/reservations until you have obtained permission.
2. You must be under supervision for at least 2 months.
3. You must request travel at least 14 days prior to departure date. For travel outside the United States, you must request travel at least 60 days prior to departure date as it requires the Court's approval.
4. All fine/restitution/fee payments must be current with the approved payment plan. Note: Funds for proposed recreational travel should ordinarily be applied to Court-ordered financial or family obligations in lieu of travel.
5. You are responsible for rescheduling any conflicting community service, treatment, or therapy sessions and provide written proof of same.

Name & Address: _____

Traveling To: _____

Purpose of Travel: _____

Departure Date: _____ Return Date: _____

Person(s) Traveling with You: _____

Accommodations (name, address, telephone): _____

Mode of Transportation:

Vehicle:

Make & Model: _____

License Plate #: _____

Owner of Vehicle: _____

Airline:

Name of Airline: _____

Departure Flight # & Time: _____

Return Flight # & Time: _____

Other: _____

Signature

Date